

Approving University Official(s): Academic Council,
Academic Cabinet, Board of Governors
Responsible Office: Dean of Student Success,
Academic Accommodations and Accessibility Office
Effective date: March 23, 2016
Last Reviewed Date: December 1, 2023
Next review date: 3 years

[AC- Accommodations for Religious Observation Procedures]

Purpose

This Accommodations for Religious Observances Policy (the “Policy”) identifies the ways Yorkville University and Toronto Film School, and their affiliates (collectively, “Yorkville”) meet their commitment to providing Accommodation measures related to the practice of Religious Observances.

Audience

This policy relates to all students in all diploma and degree programs at Yorkville University and the Toronto Film School.

Procedures

Students have a responsibility to inform the Academic Accommodations and Accessibility Office of any requests within the period of time that corresponds to the initial 20% of the course’s term.

Reasonable efforts will be made to accommodate such requests by, for example, adjusting deadlines for submission of work or scheduling opportunities for students to make up work that they miss. Students may refer to Yorkville University’s/Toronto Film School’s Diversity Calendar for assistance in making their request. When such reasonable accommodations are not possible, students will be notified of this as soon as possible.

Students are required to fill out the confidential Intake Form and met with Academic Accommodations and Accessibility Specialist to review their request and prepare an Accommodation Letter. Please note that documentation from faith-based institutions/leaders are not required for religious accommodation requests.